

# Privacy Statement

## Data Protection Act 1998

Under the Data Protection Act 1998, we have a legal duty to protect any personal information we collect from you.

- We will only use personal information you supply to us for the reason that you provided it for.
- We will only hold your information for as long as necessary to fulfil that purpose.
- We will not pass your information to any other parties (including other Council departments) unless this is made clear to you at the time you supplied it.
- All employees and contractors who have access to your personal data or are associated with the handling of that data are obliged to respect your confidentiality.

## Cookies and IP addresses

A cookie is a piece of information that is stored on your computer's hard drive by your web browser. We do use cookies to make it easier for you to complete on-line forms and questionnaires but these are only temporary and do not identify you or your visit to our site. However, the computers which host our website do maintain site logs which include the IP address details of all machines accessing our pages. This enables us to monitor website usage so we can

- See which pages are the most popular
- See which pages are seldom or never visited
- See how extensively the Council Website is used
- Publish a **summary of the above statistics to fulfil e-Government strategies**

Any IP information is treated as strictly confidential and is not published or divulged to any third party.

If you have any query about personal information that we may hold, please write to:

Gary Cordes  
*Deputy Data Protection Officer*  
Thanet District Council  
PO Box 9  
Cecil Street  
Margate  
CT9 1XZ

Email: [Gary.Cordes@thanet.gov.uk](mailto:Gary.Cordes@thanet.gov.uk)

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- We do not necessarily endorse views or opinions expressed within these sites
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